



THE TOWN OF WOODWAY

23920 113th Place W. · Woodway · WA 98020
 206.542.4443 · 206.546.9453 fax
<http://www.townofwoodway.com/permits/development.htm>

Case #:
Date Received:
Time Received:

REQUEST FOR ACTION/COMPLAINT FORM

COMPLAINANT/PERSON MAKING REQUEST	PROPERTY LOCATION
Name:	Address/Location of Incident:
Address:	
City/State/ZIP:	Property Owner Name (if known):
Phone:	
Anonymous: <input type="checkbox"/> Yes* <input type="checkbox"/> No	Phone (if known):

Date of Occurrence:	Time of Occurrence:
Description of Issue or Comment/Request:	

FOR OFFICE USE ONLY BELOW THIS POINT

<input type="checkbox"/> Building	<input type="checkbox"/> Planning	<input type="checkbox"/> Public Works
Received by:	Date:	Time:
Pertinent Ordinance Sections:		

Initial Inspection Report:		
Action Taken:		
Response/Completion:		
Inspector Initials:	Date of Inspection:	Completion Date:

*Name and address will be redacted from this form if a copy is requested.