



# THE TOWN OF WOODWAY

23920 113th Place W. · Woodway · WA 98020  
206.542.4443 · 206.546.9453 fax  
<http://www.townofwoodway.com>

Variance #:
Date Received:

## APPLICATION SUPPLEMENT FOR HEARING BY HEARING EXAMINER FOR VARIANCE OR OTHER ISSUES

**APPLICATION FOR VARIANCE** (see Chapter 14.50.010 WMC)

Specifically State the Variance You Are Requesting (i.e. Setback, Lot Coverage, Height, etc.)

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The applicant requesting a variance shall have the burden of proving that all of the following conditions exist:

1. The variance shall not constitute a grant of special privilege inconsistent with the limitations upon uses of other properties in the vicinity and zone in which the subject property is located; and
2. That such variance is necessary, because of special circumstances relating to the size, shape, topography, location, or surroundings of the subject property, to provide it with use rights and privileges permitted to other properties in the vicinity and in the zone in which the subject property is located; and
3. The requested variance does not go beyond the minimum necessary to afford relief, and does not constitute a grant of special privilege inconsistent with the limitations upon other properties in the vicinity and zone in which the subject property is located; and
4. That the granting of such variance will not be materially detrimental to the public welfare or injurious to the property or improvements in the vicinity and zone in which the subject property is situated; and
5. The literal interpretation and strict application of the applicable provision or requirements of this Municipal Code would cause undue hardship or practical difficulties; and
6. The requested variance would be consistent with the spirit and purpose of the Municipal Code, Ordinances, and/or Comprehensive Plan, as applicable.

**REQUEST TO REVIEW DECISION OF BUILDING OFFICIAL** (Relating to the interpretation and enforcement of the provisions of the Zoning Ordinance.)

Decision of the Building Official to be reviewed:

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Provisions of the Zoning Ordinance or district boundary in question:

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**REQUEST TO REVIEW ADMINISTRATIVE DETERMINATION OR INTERPRETATION OF LAND USE REGULATIONS**  
(Relating to the interpretation and enforcement of the provisions of Chapter 16.10 Environmentally Sensitive Areas and Tree Preservation Ordinance.)

Decision of the Building Official to be reviewed:

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Please submit 4 copies of your tree permit application, and 4 copies of your site plan showing setbacks, all buildings on property, location and species of all trees, diameters, and species of trees proposed to be removed/replaced. Please attach any explanatory statement pertinent to your request.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature (if different than owner)

\_\_\_\_\_  
Date

STATE OF WASHINGTON        )  
  ) ss  
COUNTY OF                    )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared \_\_\_\_\_, to me known to be the \_\_\_\_\_ (Title) of \_\_\_\_\_, the (partnership/corporation) that executed the foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said partnership/corporation, for the uses and purposes therein mentioned, and on oath stated that \_\_\_\_\_ was authorized to execute said instrument and that the seal affixed is the corporate seal of said corporation.

WITNESS my hand and official seal hereto affixed the day and year first above written.

\_\_\_\_\_  
NOTARY PUBLIC in and for the  
State of Washington, residing at  
\_\_\_\_\_

STATE OF WASHINGTON        )  
  ) ss  
COUNTY OF                    )

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NOTARY PUBLIC in and for the  
State of Washington, residing at  
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