



THE TOWN OF WOODWAY

23920 113th Place W. · Woodway · WA 98020
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<http://www.townofwoodway.com>

GENERAL SITE PLAN REQUIREMENTS

1. Vicinity map, north arrow, and graphic scale (1" = 20').
2. Legal description(s) of the property.
3. Name, address, and phone number of property owner, owner's agent, engineer, and contractor, as appropriate.
4. North American Vertical Datum of 1988 (NAVD 88) shall be used. The Town of Woodway has established horizontal and vertical controls throughout the Town. See record of survey under Snohomish County Auditors file number 200504085272 for more information.
5. The dimensions of all property lines.
6. Easements that are on, or adjacent to the property, including open space, drainage, native growth protection, and access. Include the Snohomish County recording number for existing easements.
7. Utilities: Show the location of all utilities below and above ground. Use the best available information. Show existing and proposed water, sewer, septic, and storm drainage systems.
8. Streets and Driveways: Include the limits and the centerline of the right-of-way (R.O.W.); the edge of the pavement or traveled roadway; and the curb, gutter, and sidewalk. Locate and dimension all fire hydrants, vaults, utility poles, etc. Show channelization.
9. Fences, rockeries, and retaining walls: Show the location, length, and maximum height from finished grade. Note heights at end and mid points.
10. A site topographic survey showing existing and proposed contours (2' interval) prepared in standard engineering scale including stamp, signature, and date of Washington State Licensed Land Surveyor is required for all new construction. Remodel projects may be exempt from this requirement based on size and complexity at the discretion of the Town Administrator.
11. Existing and proposed structures: Show the location, size, and use. Show setbacks from property lines (including front, side and rear yards) and classification of adjacent street.
12. Existing vegetation: trees 8" in diameter and greater.
13. Boundary of Sensitive Areas and/or Natural Growth Protection Easements (top of bank of Class I, II, and III streams, centerline of Class IV streams, wetlands, floodplains, steep slopes, unstable soils, etc.): If you have protected areas on or adjacent to your site, contact the Town for boundary verification prior to designing your project. Show the required buffers from protected areas.
14. Show edge of shoreline, if applicable.
15. Site disturbance limits and total area disturbed in square feet.
16. All required landscaping areas.
17. Each phase of a phased project. Each phase must independently meet all requirements of development.
18. Surveyed Ordinary High Water Mark and lateral lines.
19. Show all manholes, clean-outs, and catch basins for storm drains and sewers.
20. Total square footage of the lot.