

TOWN COUNCIL MINUTES

February 19, 2008

CALL TO ORDER, FLAG SALUTE, ROLL CALL

The second Council meeting for the month of February was called to order by Mayor Carla Nichols at 7:00 p.m. at Woodway Town Hall. Councilmembers present were Robert Schillberg, Kevin Fiske and Mike Quinn. Councilmembers Kent Saltonstall and Bill Anderson had excused absences. Public Works Director Terry Bryant; Ken Nilsen, PACE Engineers; and Clerk-Treasurer Joyce Bielefeld were also present.

APPROVAL OF MINUTES: *Councilmember Fiske* moved to approve the minutes of February 4, 2008. *Councilmember Schillberg* seconded the motion. The motion carried unanimously.

APPROVAL OF VOUCHERS: *Councilmember Schillberg* moved to approve Claims Warrants #6230 through #6247 for the total amount of \$41,455.63. *Councilmember Quinn* seconded the motion. Mayor Nichols referred Council members to the monthly PACE bill noting her request for more detail regarding charges for the general town support. The motion carried unanimously.

AUDIENCE COMMENTS: Jeff Scotton, 11301 Makah Road, explained a significant amount of water flowed down Makah Road and onto his property as a result of heavy rainfall on December 3. He requested the Council increase the priority of the stormwater project on Makah Road so that repairs can be addressed in the near future.

COUNCIL REPORTS: **Councilmember Fiske** reported on the Snohomish County Emergency Radio System (SERS) meeting.

Councilmember Schillberg reported the Snohomish County Solid Waste Advisory Committee meeting included discussion regarding proposed transfer station rate increases of 15% which will be the first increase in sixteen years.

Public Works Director Terry Bryant relayed his recent contact with a Rabanco garbage truck driver after discovering several oil sheens in the area of Chinook and Makah. A short time later two Rabanco employees were on the scene cleaning the oil spills. He advised a letter was sent to Rabanco and Department of Ecology (DOE) informing them of the spill. DOE's spill prevention response manager advised Rabanco would receive one warning and any subsequent spills would result in a \$1000 fine. Councilmember Schillberg pointed out Rabanco was now Allied Waste.

Councilmember Quinn complimented the Public Works crew for their efforts, relaying comments from two residents regarding the appearance of the Town. He commented the garbage cans placed around the Town assisted residents with picking up after themselves.

MAYOR REPORT: **Mayor Nichols** distributed a letter sent to Craig Ladiser, Snohomish County Director of Planning & Development Services, as a follow-up to a meeting Planner Bill

Trimm, Mr. Faison and she had with him in early January regarding a proposed Interlocal Agreement between Snohomish County and Woodway on design guidelines for potential development at Pt. Wells. Mr. Ladiser has organized a thorough public SEPA process on the Pt. Wells property so all parties' concerns and requests will be part of the official record. The Town's letter was the first step in that public process, stating Woodway's interest in working with Snohomish County on design guidelines.

Mayor Nichols reported Town Administrator Eric Faison and she met with Snohomish County Councilmember Mike Cooper and reiterated the Town's interest in Pt. Wells. He is scheduled to attend the March 17 Town Council meeting.

Mayor Nichols recalled at the last Council meeting, the Council passed a resolution regarding Senate Bill 6727 that would require counties with populations of 175,000 or more to adopt consistent development regulations with cities for unincorporated islands inside Urban Growth Areas. Additional language was added at the Senate Government Operations and Elections Committee that the city with sole access to the island would be the city with which the county would negotiate development regulations. She advised Mr. Faison would report to the Council following a Senate Government Operations and Elections Committee hearing on February 21 that he planned to attend. She summarized the resolution regarding SB 6727 was not sent pending clarification of the language, changes and what impact these changes would mean for Woodway.

Mayor Nichols offered to circulate information provided at the Association of Washington Cities (AWC) conference that identified priorities for the legislative session as well as fact sheets on various topics.

Mayor Nichols reported on efforts to organize the Town's 50th anniversary celebration, explaining the event would include a pianist, refreshments and a short program but was primarily intended as an opportunity for residents to meet and reminisce. As she was uncomfortable with the use of public funds to purchase champagne for the event, she offered to donate funds to purchase the champagne and invited Council members to help support this expenditure.

Mayor Nichols described the AWC Retro Program the Town participated in with regard to Labor & Industry claims and reported the Town recently received a distribution from that program of approximately \$500 which represented the 2006 service fee.

TOWN ADMINISTRATOR'S REPORT: Mayor Nichols referred to the Town Operations Status Report provided by Mr. Faison.

Mr. Bryant reported he recently submitted comment regarding Snohomish County's updated emergency solid waste plan, pointing out there was only one site in south Snohomish County for cities to deposit debris during a disaster versus numerous sites in northern Snohomish County.

Clerk-Treasurer Joyce Bielefeld advised the police vehicle and equipment had been ordered through the City of Edmonds and would be delivered in two months. The cost of the vehicle was expected to be less than budgeted.

WOODHAVEN STORMWATER PROJECT

Mayor Nichols provided a brief history of the stormwater plan which identified 12 priority projects including the Woodhaven conveyance project. Shortly after the plan was adopted, CH2M Hill identified the Twin Maples and Woodhaven projects as appropriate for a low impact design and the Council included funding for a low impact stormwater project on Woodhaven in the 2008 budget. The Woodhaven project then contained two components: the additional conveyance project along the top of the bluff as well as a low impact street project. She described options for the Woodhaven project, 1) complete the street improvement portion of the project and allow the bluff property owner to install conveyance improvements when he developed his property, or 2) complete the street improvement portion of the project and continue negotiations with the property owner for an easement for the Town to install the conveyance system.

Ken Nilsen, PACE Engineers, described the low impact street project that would address runoff from Makah Road including a proposal to decrease the pavement width to reduce the amount of impervious surface and collect runoff in a series of rain gardens where the water would be infiltrated into the ground. He estimated the impact of a 100 year storm would be reduced by 25-30% and nearly all normal annual rainfall would be addressed by this project. Discussion followed regarding the cost of the conveyance system, current infiltration of water on the resident's property, reasons for including the project in the Stormwater Plan, low impact development techniques, reducing the amount of impervious area, existing vegetation in the right-of-way that would be replaced by rain gardens, funds available for other stormwater projects, importance of allowing input from area homeowners, failure of the existing catch basin, and ongoing maintenance. It was suggested Mayor Nichols confer with the Town Attorney regarding the legality of installing the project in the right-of-way.

Mayor Nichols advised if this plan was acceptable to the Council, it would be presented to the Woodhaven community.

ACTION: *Councilmember Schillberg* moved to adopt a resolution to proceed with the Woodhaven stormwater project as proposed by the engineers and work with the community. *Councilmember Quinn* seconded the motion. The motion carried unanimously.

Mayor Nichols proposed the Town not proceed with the conveyance system portion of the Woodhaven project and the Council agreed.

STORMWATER PROJECT PRIORITIZATION

Mayor Nichols described development of the Stormwater Plan, criteria used to select projects, specifics regarding each project and changes that have occurred since the project list was adopted. Discussion followed regarding specifics of the Makah Road project, completed projects, project schedules, and project funding.

The Council concurred with Mayor Nichols's recommendation to reprioritize Makah Road as the next project to be completed and to direct PACE Engineers to consider the timing of North Deer and Algonquin, Woodway Park Road, Chinook Road, North Dogwood and report back to the Council at a later date.

2007 YEAR END BUDGET AMENDMENT

Mayor Nichols described the requirement for the budget amendment and expenditures that impacted the 2007 budget.

ACTION: *Councilmember Schillberg* moved to adopt Ordinance No. 08-487, amending the budget for the fiscal year ending December 31, 2007. *Councilmember Fiske* seconded the motion. The motion carried unanimously.

EMPLOYEE'S DEFERRED COMPENSATION FROM ING TO ICMA

Mayor Nichols described the proposed decision to move the Town's deferred compensation program from ING Financial Advisors to International City/County Management Association Retirement Corporation (ICMA-RC) Services Deferred Compensation Pension Program. It was noted that an informal survey showed most municipalities in the Puget Sound region utilize ICMA-RC.

The Council requested a comparison of the deferred compensation pension programs and assurance that all Town staff was accepting of the proposed change. It was agreed to delay a decision until additional information was provided.

APPROVAL OF HOME OCCUPATION BUSINESS LICENSE

Mayor Nichols reviewed the proposed home occupation license application, noting the current code language required Council review of home occupation licenses. Council reviewed the application using criteria outlined in the code.

ACTION: *Councilmember Schillberg* moved to approve the Home Occupation Business License for Lynn Kern (Kakaduty Leashes). *Councilmember Fiske* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS: None

GENERAL COUNCIL DISCUSSION – Council Choice of Topics

ADJOURNMENT OF PUBLIC MEETING: *Councilmember Schillberg* moved to adjourn the meeting. *Councilmember Fiske* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:55 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Joyce Bielefeld, Town Clerk-Treasurer

Carla A. Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)