

# TOWN COUNCIL MINUTES

## January 5, 2010

### CALL TO ORDER, FLAG SALUTE, ROLL CALL

The first Council meeting for the month of January was called to order by Mayor Carla Nichols at 7:00 p.m. at Woodway Town Hall. Councilmembers present were Bill Anderson, Kent Saltonstall, Elizabeth Mitchell, Tom Whitson and Mike Quinn. Town Administrator Eric Faison and Clerk-Treasurer Joyce Bielefeld were also present.

### OATH OF OFFICE – MAYOR NICHOLS AND COUNCILMEMBERS ANDERSON, MITCHELL, SALTONSTALL AND WHITSON

Clerk-Treasurer Joyce Bielefeld administered the Oath of Office to Carla Nichols, Bill Anderson, Elizabeth Mitchell, Kent Saltonstall and Tom Whitson.

### APPROVAL OF MINUTES:

*Councilmember Anderson* moved to approve the minutes of December 8, 2009 as amended. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously.

**APPROVAL OF VOUCHERS:** *Councilmember Anderson* moved to approve 2009 Claims Warrants #7187 through #7198 for the total amount of \$28,324.31. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

*Councilmember Mitchell* moved to approve 2009 Claims Warrants #7199 through #7209 for the total amount of \$1,409.82. *Councilmember Quinn* seconded the motion. The motion carried unanimously.

*Councilmember Saltonstall* moved to approve Payroll Warrants #10033 through #10069 for the total amount of \$54,949.69. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

**AUDIENCE COMMENTS:** Maryanne Zagorski (Burkhart), Port of Edmonds Commission, thanked the Council for the light outside Town Hall. She reported the Port will soon begin working with the City of Edmonds to develop a process for public input on the Harbor Square redevelopment. Clerk-Treasurer Bielefeld advised Port Director Bob McChesney was scheduled to provide an update to the Council at the January 19 meeting.

**COUNCIL REPORTS:** **Councilmember Whitson** reported he met with the Investment Committee today to discuss investment options. The committee plans to meet again in two weeks to review yields on treasury securities and other investment options.

**Councilmember Saltonstall** reported the proposed Interlocal agreement has been discussed with the Olympic View Water District (OVWD) Commission and development of an Interlocal Agreement between the Town and OVWD as well as revisions to their Cross Connection Resolution will be presented to the council at a later date.

After seeing evidence of oil leakage from the U.S. Mail truck, Councilmember Saltonstall reported he contacted the Edmonds Post Office and they agreed to take action.

**MAYOR REPORT:** Mayor Nichols provided photographs of a washout at the entrance to Woodway that occurred in the late 1960s. Staff offered to determine the year the washout occurred.

Mayor Nichols reported Building Official Tom Phillips has developed a draft Interlocal Agreement between the Town and OVWD; Mr. Faison, Councilmember Saltonstall and she will review it before forwarding it to OVWD for their review.

Mayor Nichols reported on the December 9 Snohomish County Council's continued public hearing on the changes to development regulations for Urban Centers. The Snohomish County Council took public comment on the following amendments:

- Snohomish County will consult with cities on any master planning associated with Urban Centers and Interlocal Agreements may be an option
- The developer is required to hold a pre-application meeting with communities adjacent to an urban center
- In Urban Centers bordered by Puget Sound the maximum building height shall not exceed 65 feet; however building heights may be adjusted to a maximum of 160 feet based upon detailed site design studies that demonstrate that such adjustments will not be materially detrimental or substantially obscure predevelopment view corridors.

The Snohomish County Council continued the public hearing until February 3, 2010 to accept public comment on several amendments proposed by the developer. Mr. Faison referred to a letter in the Council packet from Shoreline to the Snohomish County Council with regard to the development regulations for Urban Development Centers.

Mayor Nichols advised the Council retreat was scheduled for March 4. She reported the November Snohomish County Tomorrow meeting included discussion regarding annexations in Snohomish County and the State's annexation tax incentive for annexations of 10,000 or more people. To date there are six annexations being finalized in Snohomish County, which represents 88,000 residents that will become part of a community.

**TOWN ADMINISTRATOR'S REPORT:** Mr. Faison reported that following Council approval of the code amendment to allow administrative subpoenas, staff sent letters to several utility providers and have been receiving responses.

Councilmember Mitchell reported at a Puget Sound Regional Council Newly Electeds' meeting she learned the Town of Ruston, which is smaller than Woodway, operates their own Fire Department. Mr. Faison agreed to contact Ruston to obtain details and further information.

A brief discussion ensued regarding the issue raised by a resident at a recent Council meeting regarding PSE charging a 0.0603% utility tax and information provided by PSE in January 2008 in response to a similar inquiry. Mr. Faison agreed to research the issue.

#### **ORDINANCE 10-519, STORMWATER BILL DUE DATE**

**ACTION:** Councilmember Anderson moved to approve Ordinance 10-519, amending Chapter 11.01.130, Stormwater Utility, Changing the Due Date for Stormwater Utility Bills. Councilmember Quinn seconded the motion. The motion carried unanimously.

#### **CONFIRM MAYOR'S APPOINTMENT TO PLANNING COMMISSION – TOM HOWARD AND JAN OSTLUND**

Mayor Nichols advised two Commissioners' positions expired on December 31, 2009. She discussed their performance with the Planning Commission Chair as well as confirmed their interested in being reappointed.

**ACTION:** *Councilmember Saltonstall* moved to confirm Mayor Nichols's reappointment of Tom Howard and Jan Ostlund to the Woodway Planning Commission. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

**LETTER ALLOWING CITY OF LYNNWOOD REPRESENTATION ON HEALTH BOARD**

Mayor Nichols explained Lynnwood Councilmember Jim Smith has been Woodway's representative to the Health Board in the past. Each year the Snohomish Health District requests confirmation of Woodway's representation on the Board.

**ACTION:** *Councilmember Saltonstall* moved to appoint Lynnwood Councilmember Jim Smith as Woodway's representative on the Snohomish County Board of Health. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

**DESIGNATE MAYOR PRO TEM**

**ACTION:** *Councilmember Saltonstall* moved to designate Bill Anderson as Mayor Pro Tem. *Councilmember Whitson* seconded the motion. The motion carried unanimously

**DESIGNATE REPRESENTATIVES TO REGIONAL COMMITTEES**

Committee representatives were designated as follows:

<b>Organization</b>	<b>Representative 1</b>	<b>Representative 2</b>	<b>Alternate</b>
Snohomish County Tomorrow	Nichols	Anderson	Whitson
Snohomish County Cities & Towns	Mitchell	Nichols	All Councilmembers
Association of Washington Cities	Anderson	Mitchell	All Councilmembers
South Snohomish Cities	Whitson	Quinn	
SNOCOM Board of Directors	Saltonstall	Mitchell	
Snohomish County Emergency Radio System (SERS)	Saltonstall	Mitchell	
Washington Cities Insurance Authority (WCIA)	Mitchell	Faison	
State Audits of Town	Nichols	Anderson	Whitson
South County Mayors	Nichols		
ESCA	Anderson		
Olympic View Water District	Rotate Councilmembers quarterly		
Mayor Pro Tem	Anderson	Saltonstall	
Richmond Beach Community Association	Whitson		

**AUDIENCE COMMENTS: None**

**GENERAL COUNCIL DISCUSSION – Council Choice of Topics**

Mr. Faison provided highlights from an Association of Washington presentation regarding options for addressing the State’s \$2.6 billion budget deficit.

**ADJOURNMENT OF PUBLIC MEETING:** *Councilmember Saltonstall* moved to adjourn the meeting. *Councilmember Mitchell* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

**APPROVED BY THE TOWN COUNCIL**

\_\_\_\_\_  
Joyce Bielefeld, Clerk Treasurer

\_\_\_\_\_  
Carla A. Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)