

# TOWN COUNCIL MINUTES

January 26, 2009

## CALL TO ORDER, FLAG SALUTE, ROLL CALL

The second Council meeting for the month of January was called to order by Mayor Carla Nichols at 7:00 p.m. at Woodway Town Hall. Councilmembers present were Robert Schillberg, Bill Anderson and Elizabeth Mitchell. Councilmembers Mike Quinn and Kent Saltonstall had excused absences. Town Administrator Eric Faison and Clerk-Treasurer Joyce Bielefeld were also present.

**APPROVAL OF MINUTES:** *Councilmember Anderson* moved to approve the minutes of January 5, 2009 with minor amendments. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

**APPROVAL OF VOUCHERS:** *Councilmember Schillberg* moved to remove ratification of Claim Warrant #6775 from the table. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

*Councilmember Schillberg* moved to ratify Claim Warrant #6775 to PACE Engineers. Councilmember Mitchell seconded the motion. Mayor Nichols advised staff reviewed PACE Engineer's invoice and identified a portion of reimbursable charges. The motion carried unanimously.

Councilmember Schillberg clarified his concern was not with the work performed by PACE Engineers or with direction provided by Mayor Nichols, he simply had questions regarding reimbursables.

2008 Payments: *Councilmember Schillberg* moved to approve Claims Warrants #6714 through #6728 for the total amount of \$27,228.63. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

2009 Payments: *Councilmember Schillberg* moved to approve Claim Warrants #6729 through #6749 for the total amount of \$44,156.71. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

**AUDIENCE COMMENTS: None**

**COUNCIL REPORTS:** **Councilmember Anderson** requested an excused absence from the February 17 Council meeting.

**Councilmember Schillberg** reported Councilmember Mitchell and he attended the Washington Cities Insurance Authority (WCIA) conference that included training regarding public records. WCIA strongly suggests every community appoint one public records officer/clerk and that all requests go through that person. Clerk Treasurer Joyce Bielefeld advised she handles all public records requests. She offered to determine whether there had been a formal appointment.

**Councilmember Mitchell** reported on the Paine Field meeting, advising it appears commercial traffic may begin at Paine Field. Boeing submitted a letter stating they do not oppose commercial traffic. Horizon Air has made formal application to have a total of four daily flights, two to Spokane and two to Portland, which may begin as soon as April. Snohomish County

Council is required to negotiate in good faith with the airlines as a condition for retaining federal airport improvement funds. Allegiant Air has not made a formal application.

**MAYOR REPORT:** Mayor Nichols read an email from Dr. Gordon Hunter and wife Suzanne, residents on Makah Road, thanking Town staff for the fine job of snow removal in December. They and other members of community expressed their appreciation for the thorough job, especially removal of snow at intersections which prevented accidents. They noted Woodway fared much better than other communities due to staff's snow removal efforts.

Mayor Nichols reviewed a calendar of upcoming agenda items. Councilmember Anderson advised he would be out of town when the next CDs renewed and offered to discuss their renewal with staff prior to his departure. Mayor Nichols asked Councilmembers to submit any information regarding vacations to ensure there would be a quorum at all Council meetings.

Mayor Nichols suggested canceling the February 2 Council meeting, advising the only agenda item was review of 2008 budget. The Council agreed to cancel the February 2 meeting and reschedule review of 2008 budget to the February 17 meeting.

Mayor Nichols reported Town Administrator Faison and she met with Shoreline's Mayor, City Manager and Planning Director to discuss Pt. Wells. Shoreline is beginning a Comprehensive Plan update process and they plan to revise the current language in their Comprehensive Plan regarding Pt. Wells. Mr. Faison and she discussed Woodway's interest in building heights, lighting, density, bulk, preserving view corridors and ensuring only emergency access was allowed through Woodway. Mr. Faison and she invited Shoreline to participate in the Town's efforts with Snohomish County on development regulations. Shoreline's Planning Director agreed to meet with Woodway's Planner Bill Trimm but indicated they needed to discuss the possibilities for the site internally as well as with the community.

Mayor Nichols reported she met with Shoreline Fire Department's Fire Chief, provided him Woodway's service history and emphasized a service contract with Woodway would provide funds that would enhance their budget and would not require additional equipment or personnel. He agreed to pose this to Shoreline Fire Department's Commission and stated it may not be necessary to base the formula on assessed value. The Council requested staff provide information regarding routes to reach Woodway from Shoreline's fire station including distance, response time, etc. to ensure the service provided by Shoreline would be comparable to the service provided by Edmonds.

Discussion followed regarding Shoreline Fire Department's interest in locating a station closer to Richmond Beach, current response times from Edmonds' downtown station to Woodway, and the Fire Departments' mutual aid agreements. Mayor Nichols reported the Regional Fire Authority meeting was cancelled until annexation issues between Fire District 1, Lynnwood and Mukilteo under review by the Boundary Review Board are resolved.

Mayor Nichols reported at the recent Cities and Towns meeting, Snohomish County Prosecuting Attorney Janis Ellis and Snohomish County Councilmember Brian Sullivan made a presentation regarding Dawson Place, a child advocacy center in Everett for children that may have been sexually abused. All Police Officers in Snohomish County have access to this resource. They are attempting to secure funding from the State Legislature for a permanent location. Ms. Ellis suggested cities could express their support to their Legislators for this resource which is an asset to Snohomish County.

## **TOWN ADMINISTRATOR'S REPORT**

## **UPDATE ON WOODWAY PARK ROAD SHORT PLAT**

Mayor Nichols referred to the memo from Town Attorney Wayne Tanaka regarding the Vested Rights Doctrine.

Councilmember Schillberg requested staff review the Town's codes to determine whether a time limit could be established between plat approval and application for building permit, suggesting the length of time be as short as possible.

## **DISCUSSION ON UPCOMING COMMUNITY MEETINGS**

Mayor Nichols reported on the first two community meetings where the following topics were discussed: Town finances, annexation/development of Pt. Wells, creation of a Regional Fire Authority and a potential partnership with Rosary Heights for an environmental education center and Town Hall. She reported on the number of people that attended each meeting and their thoughts regarding each topic.

Mayor Nichols advised the March 30 meeting may be rescheduled to March 25.

**AUDIENCE COMMENTS: None**

## **GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS**

**ADJOURNMENT OF PUBLIC MEETING:** *Councilmember Schillberg* moved to adjourn the meeting. *Councilmember Anderson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:05 p.m.

Respectfully Submitted,

**APPROVED BY THE TOWN COUNCIL**

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Joyce Bielefeld, Clerk-Treasurer

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Carla A. Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)