

TOWN COUNCIL MINUTES

April 19, 2010

CALL TO ORDER, FLAG SALUTE, ROLL CALL

The second Council meeting for the month of April was called to order by Mayor Carla Nichols at 7:00 p.m. at Woodway Town Hall. Councilmembers present were Bill Anderson, Kent Saltonstall, Elizabeth Mitchell, Mike Quinn and Tom Whitson. Town Administrator Eric Faison, Police Chief Doug Hansen; and Clerk-Treasurer Joyce Bielefeld were also present.

APPROVAL OF MINUTES: *Councilmember Anderson* moved to correct the March 15, 2010 minutes, changing "Ivy Lane" to "Ivy Road." *Councilmember Quinn* seconded the motion. The motion carried unanimously.

Following a minor amendment, *Councilmember Saltonstall* moved to approve the minutes of April 5, 2010 as amended. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

APPROVAL OF VOUCHERS: *Councilmember Anderson* moved to approve Claims Warrants #7331 through #7341 for the total amount of \$7,272.52. *Councilmember Quinn* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS: Port of Edmonds Commissioner Maryanne Zagorski reported the Port plans to hold a workshop on May 5 at 6:00 p.m. at Harbor Square to gather community input regarding the redevelopment of Harbor Square.

COUNCIL REPORTS: **Councilmember Mitchell** reported on a Snohomish County Cities and Town meeting that Mayor Nichols and she attended where Snohomish County Executive Aaron Reardon made a presentation regarding Sound Transit.

Councilmember Saltonstall inquired about the effective date of legislation that makes use of a cell phone while driving a primary offense. Police Chief Hansen responded it will be effective June 1. Councilmembers Mitchell and Whitson and Mayor Nichols indicated their plans to attend May 10 meeting with the Shoreline City Council.

Councilmember Saltonstall requested an excused absence from the May 17 Council meeting.

MAYOR REPORT: **Mayor Nichols** reported on the training ESCA provided at a resident's home regarding the Neighbor Helping Neighbor program. She planned to have staff summarize the information in the *Woodway Whisper* and in future mailings to residents.

Mayor Nichols reported on the April 17 playground dedication, relaying Mr. Bush's pleasure with the Town naming it the John Bush Play Area. Councilmembers commended staff who organized the event. Mayor Nichols reported on the Planning Commission's workshop regarding the Shoreline Master Program that followed the playground dedication.

Mayor Nichols reported at their April 14 Committee meeting; the Snohomish County Council reviewed all the proposed amendments to the proposed zoning ordinance for Urban Centers. The Snohomish County Council will make its final decision regarding urban centers at their April 21 meeting. She highlighted a proposed amendment that would require applications for urban centers that border Puget Sound to include, 1) an Environmental Impact Statement (EIS), 2) an executed

development agreement between the County, developer and city affected by the development, and 3) a written report from a design review panel regarding the design proposed by developer.

Discussion followed regarding Snohomish County's indication that the objections Woodway and Shoreline have raised regarding traffic will be addressed via SEPA, use of a development agreement to address surrounding communities' concerns, process for appealing the Snohomish County Council's decision, and input that the Urban Land Institute provided the County Council.

Mayor Nichols offered to provide Councilmembers the matrix of amendments under consideration by the Snohomish County Council. She encouraged Councilmembers and Planning Commissioners to attend the April 21 Snohomish County Council meeting.

TOWN ADMINISTRATOR'S REPORT – None

DISCUSSION OF SECURITY CAMERAS AT WOODWAY ENTRANCES

Police Chief Hansen provided responses to questions regarding security cameras that the Council raised at a previous meeting:

- Whether the system could be leased rather than purchased – no
- Medina's experience with regard to cost, reliability and maintenance – Medina's experience has been good with little maintenance at this time
- Whether any other jurisdictions have installed signs but not cameras – none that Chief Hansen was aware of
- Cost of cameras versus additional officers – the cameras are a onetime expense for the life of the camera versus the ongoing cost of officers.

Gene Morgan, SecurFocus, demonstrated two camera systems, one that captures license plates and a second overview camera. He highlighted the infrared images of license plates that make them readable even at night and displayed live camera images from Hunts Point available via the internet. He described Medina's system that automatically compares license plates to the Washington State Patrol list of stolen cars, advising those analytics are available at an additional cost.

Mr. Morgan summarized the cameras are a police force multiplier. Hunts Point's crime rate decreased from 8-10 incidents/month to zero within 6 months. Medina's crime rate has declined significantly. He advised the cost for 8 cameras was \$256,000.

Discussion followed regarding the possibility that future technology would include radar speed monitoring, other municipalities/entities that have cameras, other uses for license plate analysis, length of time images are retained, costs associated with the Town's Police Department capturing other jurisdictions' criminals, positive and negative publicity regarding installation of cameras in Medina, Woodway's intent to use images for review only when an event occurred, the cameras as a deterrent, and options for financing the cameras. Chief Hansen will check with the Medina Police Chief on the effectiveness of the cameras and report to council at a later date.

Mayor Nichols declared a brief recess.

PRESENTATION – CASCADE BICYCLE CLUB/EDMONDS SCHOOL DISTRICT SAFETY AND SKILLS TRAINING

Hank Landau, Edmonds Bicycle Group, explained in the past the Edmonds Police Department had a program for training children in bicycle safety skills. Cascade Bicycle Club conducts similar

training in three King County school districts where they provide bicycles that are rotated between schools and the Physical Education teachers provide training with the assistance of volunteers from the bike community. Cascade has expressed interest in participating in a similar program in the Edmonds School District; the Edmonds School District and Cascade Bicycle Club will sign an agreement as soon as funding is secured. Cascade's current program is funded via grants and that is the plan for the Edmonds School District program. He requested the Woodway Council adopt a resolution of support, assuring there would be no cost to the Town.

ACTION: *Councilmember Mitchell* moved for approval of Resolution 10-349 in support of Bicycle Education Skills and Safety Training. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

SUSTAINABILITY UPDATE – SURROUNDING COMMUNITIES’ ACTIVITIES IN DEALING WITH CLIMATE CHANGE

Mr. Landau described other local communities' efforts with regard to climate change and sustainability. In Edmonds that effort includes a Sustainability Comprehensive Plan Element, formation of the Mayor's Climate Protection Committee, joining Local Governments for Sustainability, developing sustainable building practices, completing a greenhouse gas inventory, and completing a Climate Change Action Plan. He commented on practices that could assist Woodway such as Leadership in Energy and Environment Design (LEED) standards for new buildings and remodels, identifying alternative energy sources, and grant opportunities to purchase hybrid/electric vehicles and to install a charging system.

He suggested Town staff contact other communities, such as Edmonds, to consider how sustainable practices could be addressed in Woodway.

Mayor Nichols assured the Council has discussed sustainability; the Council's extended agenda includes an analysis of the Town's green strategies; plans to request assistance from the City of Edmonds regarding analysis of greenhouse gas. The Town also purchased a Gator, a lower fuel consumption vehicle, for use by Public Works.

PRESENTATION – GGLO ARCHITECTS

Mayor Nichols explained staff interviewed several architects to undertake an evaluation of the safety, functionality and energy usage of Town Hall. The 2010 budget includes funds for the evaluation.

Mr. Faison relayed staff's recommendation for the Council to engage GGLO Architects to evaluate Town Hall. They have a good reputation with regard to communication with the public, have experience with other municipalities in the design of City Halls and offer a very competitive rate.

Bill Gaylord, Principal, GGLO Architects, provided a history of GGLO, their experience and the scope of services they would provide. He described other projects they have worked on such as the Inn at Langley, single family residential homes, small Town Centers such as Port Ludlow Bay, retail centers such as University Village, small parks, and mixed use.

Tom Sheldon, Principal, GGLO Architects, described the project they just finished programming, the Spokane Valley City Hall, which includes a small library and entailed extensive community involvement.

David Winans, Associate, GGLO Architects, described Phase 1, a needs assessment of the structure, energy usage, accessibility, code requirements, etc.; programming; and a building

performance evaluation study. Phase 2 would be a public presentation of the current conditions and options for the future and Phase 3 would be the building design. The proposal before the Council at this time is Phase 1.

Discussion followed regarding the 3-4 week timeframe for Phase 1, cost of each phase, dependence of Phase 2 on the findings of Phase 1, the importance of the ultimate design fitting the Town's scale/look/feel, comparative analysis of the existing versus a new building, the importance of describing needs to residents, making Town Hall a community destination, other projects GGLO has been involved in, earthquake safety, and heating costs.

Mayor Nichols anticipated Phase 1 would be complete by the August 14 Community Fair, envisioning the Fair as an opportunity to introduce the results of Phase 1 to the community.

AUTHORIZE MAYOR TO SIGN TRAFFIC VIOLATION BUREAU (TVB) AGREEMENT

Clerk/Treasurer Joyce Bielefeld reported this is the same process the Town currently utilizes and the previous contract has expired. This contract may be cancelled at any time by giving a written six month notice. The process for changing courts to another jurisdiction is statutorily defined.

ACTION: *Councilmember Anderson* moved to authorize mayor to sign the Traffic Violation Bureau Agreement. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS: None

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

The Council agreed to discuss increasing public access to the Reserve on a future agenda.

Councilmember Anderson relayed a resident's concern that the tree ordinance did not allow removal of several alder trees and replanting in the Town right-of-way in front of his property. Following a brief discussion, Mayor Nichols summarized the tree ordinance did not address trees in the right-of-way. Mr. Faison offered to determine and report to the Council regarding whether this was a legislative policy decision or an administrative decision.

Councilmember Whitson suggested the needs assessment conducted by GGLO Architects also consider alternative sites.

ADJOURNMENT OF PUBLIC MEETING: *Councilmember Quinn* moved to adjourn the meeting. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:18 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Joyce Bielefeld, Clerk Treasurer

Carla A. Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)