

TOWN COUNCIL MINUTES

Tuesday, July 18, 2011

CALL TO ORDER, FLAG SALUTE, ROLL CALL

The first regular Council meeting for the month of July was called to order by Mayor Nichols at 7:00 p.m. at Woodway Town Hall. Councilmembers present were William Anderson, Elizabeth Mitchell, Kent Saltonstall, and Tom Whitson. Councilmember Mike Quinn was absent. Town Administrator Eric Faison, Clerk Treasurer Joyce Bielefeld, Police Chief Doug Hansen, and Building Official Tom Phillips were also present.

APPROVAL OF MINUTES: *Councilmember Mitchell* moved to approve the minutes of July 5, 2011 as corrected. *Councilmember Anderson* seconded the motion. The motion to approve the minutes as corrected carried unanimously.

APPROVAL OF VOUCHERS: *Councilmember Mitchell* moved to approve Claims Checks #7817 through #7830 for the total amount of \$13,896.10. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

Councilmember Saltonstall moved to approve Payroll Checks #10425 through #10437 for the total amount of \$42,969.75. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS: None.

COUNCIL REPORTS: None.

MAYOR'S REPORT: Mayor Nichols stated that she attended a Snohomish County Emergency Radio System "SERS" meeting at which their 2012 budget was discussed.

Mayor Nichols recounted that the City of Edmonds has been in contact with Burlington Northern Railroad about removing the remaining debris from the 1997 landslide which has washed up on the beaches south of the Edmonds off leash dog park.

She also reported that a Livable Snohomish County candidate forum will take place in October; questions for the candidates will be accepted before the forum. Mayor Nichols received a notice that Snohomish County Tomorrow is planning a general assembly on September 28 and is encouraging all of the elected officials in Snohomish County to attend.

Mayor Nichols reported that she attended a City of Edmonds finance committee meeting. The committee is reviewing the current Police Services Contract between the Town and the City of Edmonds and will be making a recommendation regarding the contract to the Edmonds City Council. Discussion followed about the current contract and the information presented to the Edmonds finance committee.

TOWN ADMINISTRATOR'S REPORT: Town Administrator Eric Faison requested an amendment to the agenda to include an executive session for approximately 10 minutes to discuss potential litigation.

Councilmember Mitchell moved to amend the agenda to include an executive session at the end of the meeting for approximately 10 minutes to discuss potential litigation.

Councilmember Saltonstall seconded the motion. The motion carried unanimously.

Town Administrator Faison reported on the suggestions made by traffic engineer Rick Perez regarding future traffic calming devices in Woodway. Mr. Perez toured the Town and stated that normal roundabouts are larger than what Woodway's roads could accommodate in many locations or would be more difficult to place in certain locations due to the space limitations and mature landscaping/trees in the rights-of-way. Mini roundabouts or traffic circles that have small trees or small shrubs in the center would work better for Woodway's small intersections. The Council requested a cost estimate plus a report by Mr. Perez of suggested locations and sizes of traffic calming devices. Mayor Nichols stated that the mini roundabouts could calm traffic and make the streetscape more attractive.

DISCUSSION ON CODE CHANGES TO ALLOWED SECONDARY USES:

Building Official Tom Phillips reviewed the table of recommended secondary uses that had previously been discussed and approved by the Council. Mr. Phillips recommended that dog runs be regulated as a secondary use and not be allowed in the setback. Councilmember Saltonstall suggested that the code use the word "enclosure" or "pen" instead of "dog run". Mr. Phillips explained that currently there are items unofficially installed in property setbacks that are not listed as allowed secondary uses and he recommended adding them to the list of secondary uses to avoid confusion. Mr. Phillips also recommended that the code be amended to allow storage and garden/tool sheds, arbors, and trellises as secondary uses. The Council discussed allowing arbors and trellises in the setback, how animal enclosures should be defined and regulated, and how to define and regulate "domesticated animals and fowl". Examples of other municipalities' definitions were reviewed. Mr. Phillips will be compiling the decisions reached by the Council and submit them as part of a draft ordinance for the Council to review.

SECOND QUARTER FINANCIAL REPORT:

Mayor Nichols presented the 2011 second quarter financial report. It was noted that expenditures were in line with budgetary targets. Several revenue categories such as Real Estate Sales Tax revenue, investment income and building department fees were over budgetary target levels.

AUTHORIZE MAYOR TO SIGN INTERLOCAL AGREEMENT WITH SNOCOM:

After a short discussion related to proposed procedures for establishing quorums and conducting the business of the Board, the Council directed Town Administrator, Eric Faison, and Councilmember Saltonstall to draft language that would specify those

conditions when the Board could change the formula for allocation of member agency dues. Pending discussion with the Snocom Board regarding these language changes, this agenda item was postponed until the next meeting.

AUDIENCE COMMENTS:

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS:

EXECUTIVE SESSION:

At 9:10 p.m., Mayor Nichols recessed the Council to an approximately 10 minute Executive Session to discuss potential litigation.

The meeting was reconvened at 9:27 p.m.

ADJOURNMENT OF PUBLIC MEETING: *Councilmember Saltonstall* moved to adjourn the meeting. *Councilmember Whitson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:27 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Joyce Bielefeld, Clerk Treasurer

Carla A. Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)