

# TOWN COUNCIL MINUTES

## November 17, 2008

### CALL TO ORDER, FLAG SALUTE, ROLL CALL

The second Council meeting for the month of November was called to order by Mayor Carla Nichols at 7:00 p.m. at Woodway Town Hall. Councilmembers present were Robert Schillberg, Bill Anderson, Kent Saltonstall, and Elizabeth Mitchell. Councilmember Mike Quinn had an excused absence. Town Administrator Eric Faison, Ken Nilsen, PACE Engineering, Public Works Director Terry Bryant and Clerk-Treasurer Joyce Bielefeld were also present.

**APPROVAL OF MINUTES:** In addition to several clarifying amendments, the following amendment was made to the November 3, 2008 minutes:

- Page 5, the paragraph under Discussion on Regional Fire Authority was revised to read: "Mr. Faison referred to his memo regarding the formation of a RFA. Discussion followed regarding potential savings to the Town's budget from formation of a RFA. The options available to the Town include participating in a RFA which would increase residents' property tax versus continuing to contract with a RFA."

*Councilmember Saltonstall* moved to approve the minutes of November 3, 2008 as amended. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

**APPROVAL OF VOUCHERS:** *Councilmember Schillberg* moved to approve Claims Warrants #6630 through #6643 for the total amount of \$18,853.88. *Councilmember Saltonstall* seconded the motion. Mr. Faison advised due to an error on the Verizon bill (#6644), it would not be paid at this time. The motion carried unanimously.

**AUDIENCE COMMENTS:** None

**COUNCIL REPORTS:** None

**MAYOR REPORT:** **Mayor Nichols** referred to a letter to the Snohomish County Executive from the mayors of several communities regarding the impact future expansion of Paine Field could have on the Boeing Company and as a result, the entire region.

Mayor Nichols also referred to her memo regarding the dates and times of six Woodway community meetings planned to occur during the first quarter of 2009 regarding Town finances and Point Wells. The Planning Commission has offered to have two Commissioners attend each community meeting. An article in the upcoming *Woodway Whisper* will announce the meeting dates, times and locations. She referred to letters and emails in the Council packet that the Town received in response to her letter to the community and relayed her plans to share any future letters with the Council.

Mayor Nichols reported a joint meeting with the Port of Edmonds Commissioners is scheduled for January 5 at 5:00 p.m. in the Port conference room. Town staff and she will work with the Port's staff to develop an agenda. She advised the December 1 Council meeting will be held at Rosary Heights and will include a short reception following the meeting to recognize retiring Planning Commissioner George Stead.

Mayor Nichols reported the Planning Commission has been working on an update to the Critical Areas Ordinance to include Best Available Science with regard to geologic hazardous areas. At the Planning Commission's recommendation, she plans to invite the bluff owners to a meeting to provide the owners with details regarding the ordinance prior to the Planning Commission's public hearing that is planned for January, 2009.

Mayor Nichols relayed her conversation with Edmonds Mayor Haakenson regarding a Regional Fire Authority (RFA) that the Town wanted to be involved in pre-planning but wanted to continue contracting and was not interested in being members in an RFA. Edmonds Mayor Haakenson encouraged Woodway to continue to be involved in the pre-planning process. Mr. Faison and she planned to attend RFA planning meeting on December 3 in Edmonds. Councilmembers Anderson, Mitchell, Saltonstall and Schillberg expressed interest in attending.

With regard to SR104, Mayor Nichols explained Edmonds received a letter from Washington State Department of Transportation (WSDOT) advising of plans to remove the ferry traffic only lane markings just past Taco Bell and allow two lanes to the signal at the intersection of 226<sup>th</sup>/15<sup>th</sup>. At the request of a Councilmember, Public Works Director Terry Bryant offered to confer with Edmonds Police Department regarding the ability to turn right off SR104 near the ferry terminal where the sign states the right lane is for ferry traffic only. Clarification was requested so that residents would not receive traffic citations if driving in the right lane.

**TOWN ADMINISTRATOR'S REPORT:** None

#### **PUBLIC HEARING – 2009 BUDGET**

Mayor Nichols opened public hearing at 7:40 p.m. There were no members of the public present who wished to provide testimony and Mayor Nichols closed public hearing at 7:41 p.m.

The Council discussed reductions in Public Works operating costs by moving the Public Works fuel shed to the capital reserve, purchasing a blower approved in the 2008 budget and not purchasing a chain saw. They also discussed the \$313,000 loan from the capital fund for stormwater projects, ability to charge the stormwater account 8% interest for the loan, 2008 stormwater projects, annual pavement ratings, and the budgeted 4% salary increase that recognized staff's contribution to the Town but was not a cost of living increase.

Mayor Nichols recognized Ms. Bielefeld and Mr. Faison for their work on the 2009 budget. She relayed plans to monitor the 2009 budget on monthly basis.

#### **RESOLUTIONS 08-332 AND 08-333 – REGULAR AND EMS PROPERTY TAX**

Mayor Nichols explained this was the formal process to enact the levy rate; the Town was limited to a 1% increase. Ms. Bielefeld advised the resolutions must be submitted to Snohomish County by November 30.

**ACTION:** *Councilmember Schillberg* moved for approval of Resolution 08-332, establishing the regular property tax levy to be collected in 2009. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

**ACTION:** *Councilmember Saltonstall* moved for approval of Resolution 08-333, establishing the EMS levy to be collected in 2009. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

Mayor Nichols advised the Council had now completed their budget review and the budget could be adopted at the next Council meeting.

### **ORDINANCES 08-500 – 2008 COMPREHENSIVE PLAN/PARK PLAN**

Mayor Nichols explained in 2005, a Task Force of residents, Councilmembers and Planning Commissioners discussed a Parks, Recreation and Open Space Plan. The Town Council minutes of February 5, 2007 reflect the Council reviewed the Plan, identified revisions and approved the plan as amended. However, an ordinance was never adopted incorporating the Parks, Recreation and Open Space Plan as amended into the Comprehensive Plan. Mayor Nichols briefly reviewed amendments made to the Parks, Recreation and Open Space Plan.

Councilmember Schillberg relayed a resident's interest in a public basketball court. Mayor Nichols suggested completing the playground first and then considering other amenities. Councilmember Saltonstall expressed concern with the costs associated with providing active recreation at the Town's expense.

**ACTION:** *Councilmember Saltonstall* moved to approve Ordinance No. 08-500, approving the 2006 Parks, Recreation and Open Space Plan and vision statement as a new chapter within the 2004 Woodway Comprehensive Plan. *Councilmember Schillberg* seconded the motion. The motion carried unanimously.

**AUDIENCE COMMENTS: None**

### **GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS**

Councilmember Anderson relayed that groups of youth on skateboards were riding down two long hills in his neighborhood. He asked whether there was any liability to the Town. Mr. Faison offered to confer with the Town Attorney and the Police Chief.

**ADJOURNMENT OF PUBLIC MEETING:** *Councilmember Saltonstall* moved to adjourn the meeting. *Councilmember Anderson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:25 p.m.

Respectfully Submitted,

**APPROVED BY THE TOWN COUNCIL**

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Joyce Bielefeld, Clerk-Treasurer

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Carla A. Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)