

TOWN OF WOODWAY

## MAYOR'S MESSAGES

### NO FIREWORKS IN WOODWAY!

Every Fourth of July, the Town Council and I hold our collective breath as to whether our community will weather the fireworks issue. Most communities, including Woodway, have banned private fireworks for the obvious reasons: personal safety, property damage, and accidental fires. It seems that, while everyone understands the potential dangers of fireworks, there's a mindset that

goes something like this: "That law doesn't apply to me. I want to do this, I can be safe, it's a family tradition." Well, these potential dangers do apply to all of us and we need to take them seriously.

As a community with many wooded properties and a huge urban forest right in the middle of our town, we have a lot to lose if an errant fireworks display gets out of

hand and starts a fire. Huge evergreen trees don't get huge overnight; we need to protect them.

So I'm asking again that you take personal responsibility in adhering to the fireworks ban. Our Fourth of July celebrations can still be fun and family-oriented without fireworks. Thank you for being safe.



## A NEW FACE AT TOWN HALL

If you've stopped by Town Hall recently, you might have had the opportunity to meet our new Administrative Assistant/Permit Coordinator, Austen Wilcox. Austen led a very competitive field of candidates, with four years of experience at the Town of Yarrow Point, where he worked as their Building Department Administrator. We are excited to have him join our team.



cars. Be sure to ask him about a once in a lifetime experience he had last summer doing marketing and social media work for the Pebble Beach Concours d'Elegance.

While he enjoys and excels in the work of small local government, Austen also has a great passion for

Like most Town employees, Austen will be wearing multiple hats. But he'll primarily be taking over many of the duties previously performed by Heidi Napolitano, who will be learning more of the duties of the Clerk/Treasurer. While Austen's position is a new one, it is actually part of the Town's staffing plan to deal with the anticipated retirement of our

long-serving Clerk-Treasurer Joyce Bielefeld at the end of 2016, as well as to provide staffing during Heidi's maternity leave. Yes, big changes are coming so we are planning ahead. Welcome aboard, Austen.

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## TOWN FAIR 2015

Summer time,  
summer time,  
sum..., sum...,  
summer time!



The season is upon us and this is your invitation to join your neighbors and family on

**SATURDAY, AUGUST 22**

**11 AM – 2 PM**

for the fourteenth annual  
Woodway Community Fair!

## PHOTO BOOTH AT THE FAIR

Following the interest in last summer's homegrown photo booth, we will have a professional photo booth at the fair this summer! Create fun souvenirs of the 2015 Town Fair - have your picture taken with your friends, neighbors, and family. They will be operating between noon and 2 pm to give you hours of photo booth fun.

## PIE CONTEST AT THE FAIR

Attention all Woodway bakers—start your ovens! The eighth annual pie contest will be judged by a team of local pie aficionados. As in past years, local businesses have



Dust off your bikes for the bike parade and bring your appetites for our traditional BBQ lunch. This year we have a special Children's Entertainment program starting at noon, followed by a short program presented by Town officials.

The Woodway Pie Contest will again be held. Your favorite recipe could earn you bragging rights and prizes!

## FOOD AND DRINK

The BBQ lunch, served by your Councilmembers and Planning Commissioners, is free of charge. We will serve brats, hot dogs, Caesar salad, watermelon, cookies, and an assortment of cold beverages.



donated prizes for the top pies.

**Fine print:** Entrants must be residents of Woodway, no store bought pie crust or filling, and finally, one pie per contestant.

Please bring your pie in a

If you or your teenage children would like to volunteer, we can always use some extra hands. Our Town staff spend extra time in the two weeks leading up to the Fair trying to "round up" volunteers. Do us a favor and call early this year if you are available.

Looking forward to a fun event!!

## ENTERTAINMENT

The Uptown Lowdown Jazz Band will be back! They have a large repertoire of Dixieland jazz that is loved by young and old alike.

New this year: Children's entertainment Juggletunes will perform at noon. You won't want to miss this exciting addition to the fair!

There will also be many of the traditional children's fair activities - pony rides, a fishing pond, coin toss game, face painting, and more.

disposable tin with your name written on the bottom. All pies must be submitted by 11:30 a.m.

For more details, please look for the flyers posted around town in August, or contact Town Hall.

## TOWN COUNCIL ADOPTS UPDATED COMPREHENSIVE PLAN

By Bill Trimm, FAICP, Woodway Town Planner

The Washington State Growth Management Act (GMA) requires local governments in the Central Puget Sound Region to review and, where necessary, update their comprehensive plans and development regulations every ten years. The Town adopted its previous comprehensive plan in 2004 and the current update is due June 30, 2015.

With the assistance of a Department of Commerce planning grant, Woodway's Planning Commission embarked on a planning process in November 2013 to review each section of the Town's existing comprehensive plan and development regulations to ensure they were consistent with recent changes to state laws as well as addressing local growth issues. The Commission met monthly throughout 2014 to discuss issues and to prepare recommended

policies that would best reflect the Town's continued vision of the future as well as effective land use regulations to implement the Town's established goals.

The Commission completed the required review and update of the Town's comprehensive plan and, following a public hearing in January 2015, recommended approval to the Town Council. The Council reviewed the Commission's recommendations in April and May and conducted an additional public hearing on June 1, 2015, where they unanimously voted to adopt the updated comprehensive plan and corresponding revisions to the Town's development regulations.

The plan affects all lands within the existing Town limits and includes a specific subarea plan for the Town's Municipal Urban Growth Area (MUGA) that encompasses Point Wells and the Upper Bluff west of the Town limits.

Woodway's MUGA is made up of unincorporated County lands assigned to Woodway by Snohomish County in accordance with the State GMA. Given the provisions of the GMA, Woodway is required to plan for these lands and possibly annex them into the Town so that municipal services can be provided by a municipality rather than County government. While this is a planning goal on the part of the State and County, Woodway does have a choice as to whether to annex these lands. Community values, local priorities, and long term impacts are to be considered as part of the annexation decision.

The Woodway Comprehensive Plan – 2015 is available on the Town's website at <http://www.townofwoodway.com/landuse/default.htm> as well as a staff report that summarizes the plan and development regulations revisions.

## FAIR VOLUNTEERS NEEDED

We have plenty of volunteer opportunities for residents of all ages!

- Teens: We need you to help set up equipment and supervise

children's activities. Remember that your Fair activities count toward your high school community service hours.

- Adults: We're looking for people

to bake cookies before the fair and to help with lunch on the 22nd.

If you are interested, please call Town Hall at 206.542.4443.

## ORDINANCES FOR “THE QUIET PLACE”

By Kent Saltonstall, Woodway Town Council Member

Ordinances are the local laws that govern our town. This includes everything as simple as speed limits and as complicated as zoning and land use. It is your town council's job to create and rethink these laws, and the mayor's job to enforce them.

Recently, the council discussed and modified a little-known ordinance from 1970 called, “Fairs, Concerts,

and Public Functions”, which requires a town permit for public or private events of a certain size for control of noise and public safety. To facilitate compliance, we removed the onerous bond requirement, increased the permit threshold from a 50-person event to 100, and adjusted the penalty for violation.

The applicant still needs to submit a parking and noise control plan, and the permit fee is still free for

the asking. So, please work with town staff as you plan that big home wedding or mega charity event.

The Town's ordinance regarding Public Disturbance Noises has not changed. As before, amplified sound audible 50 feet or more away from its source is prohibited, no matter the time of day or how many people are present. If the town receives a complaint, an officer is dispatched to investigate.

## MAKING OUR STREETS SAFER

By Bill Anderson, Woodway Town Council Member

I am taking the liberty of writing for my neighbors and your neighbors as well. Many people have expressed themselves at Woodway's Council meetings about their frustrations of drivers who ignore our posted speed limits.

All Woodway streets are narrow, some have blind spots, and our walking paths have little curbing to restrain speeding cars. Our town is

known as a great walking, running and bicycling area. We have mothers with strollers, kids walking to and from school buses, and even kids learning to ride their first bike.

The Town Council and Planning Commission are continually discussing the safety of our streets and how we might be able to reduce the amount of vehicle speeding. Several ideas have been discussed such as installing speed

bumps, reducing the current 25 MPH limit down to 20 MPH, and installing a traffic circle on Woodway Park Road.

Before we seriously change our current roads and speed limits, let's implement some personal changes. You say that it is non-residents who speed. So fine...let them tailgate you as you teach them a lesson about Woodway. You say you're late for a meeting...Consider getting up 5 minutes earlier.

### LOVE THE FAIR? VOLUNTEER!

There are always spaces available for residents who want to get involved.

CALL TOWN HALL AT 206.542.4443 TODAY!

## DO YOU KNOW 2-1-1?

By Heidi K. S. Napolitano, Deputy Clerk/Permit Technician

The 2-1-1 system is a nationwide network of call centers that gives information on community resources and helps connect people with those essential services. The Washington Information Network (WIN211) serves our state with seven call centers. In our area, North Sound 2-1-1 serves five counties and is operated by Volunteers of America Western Washington.

We are very lucky to have a Community Resource Advocate (CRA) designated for South Snohomish County residents,

including those who live in Woodway. Nancy Budd, the South Snohomish CRA, works out of the newly opened Verdant Community Wellness Center, located on 196<sup>th</sup> in Lynnwood.

A wide variety of resources and essential services are available through the 2-1-1 system: housing, food, utility assistance, and more. Callers will be assessed to determine their needs and, based on their financial resources, which state and county programs they may qualify for. Callers with complex needs, or people who need extra help, can make an in-person appointment with Nancy.

When you dial 2-1-1, you may reach another region's call center, depending upon the number you're calling from. When I called from Town Hall, because we have a 206 area code, I reached King County 2-1-1 and was given the direct dial number for the North Sound call center: 1.800.223.8145.

The North Sound 2-1-1 call center is available 24 hours per day, 7 days per week.

Additional resources can be found on the Volunteers of America website: <http://www.voaww.org/> and at the statewide 2-1-1 website: <http://win211.org/>.

SAVE THE DATE!

WOODWAY'S TOWN FAIR  
WILL BE HELD ON AUGUST 22, 2015.

WE LOOK FORWARD TO SEEING YOU THERE.

Verdant Health Commission publishes a quarterly wellness newsletter with information about the classes and events held at their Community Wellness Center. The Summer 2015 edition is available here: <http://verdanthealth.org/wp-content/uploads/summer15canopy.pdf>.

## GOT GARDEN?

By Chris Cantu

The Town is exploring the concept of a publication featuring some of our lovely Woodway gardens. We want to feature many different types and styles of gardens, including but not limited to vegetable plots, flowers and shrubs,

themed gardens, professionally designed spaces, and those designed and planted by the owners themselves.

If you think your garden is a candidate, please call Town Hall and add your name and phone number to a list we are compiling.

Someone will follow up at a later time to discuss. Please understand, we are in the early stages of planning and while we would love to include every single garden in Town, we will inevitably need to make choices.

## POINT WELLS & UPPER BLUFF UPDATE

By Eric Faison, Town Administrator

There's not a lot new to report on the proposed Point Wells development. The County continues to work on finalizing the assumptions that will form the basis for its evaluation of traffic impacts generated by development of the site. These assumptions deal with issues such as the anticipated amount of travel by public transit, the number of vehicle trips generated by use (e.g., senior housing, general office, high-rise residential), how many vehicle trips will be averted due to shopping on the site, and how the trips are distributed amongst various travel routes. The Town has provided comments on these assumptions. It is not known, however, when this analysis will be complete or when other substantive areas of the overall environmental review process will begin.

There's far more interesting news related to the Upper Bluff area west of 238th Street. You should have received last week a letter from the Town alerting you to two public hearings that took place on Monday, June 29. The first hearing

related to proposed changes to the Town's zoning code to facilitate an agreement with the owner of the Upper Bluff. The second hearing was related to the actual agreement itself, which provides for annexation of the Upper Bluff by the Town, as long as certain conditions are met. The Council is anticipated to make a decision on the agreement at its regular meeting on July 20. As required by State law, the Council will hold a second public hearing on the proposed zoning changes on July 30, with a final decision following the hearing.

The proposed agreement with the owner of the Upper Bluff is part of the Town's efforts to comply with the State's Growth Management Act, which requires the Town to plan for growth within unincorporated areas of the County designated for future annexation by the Town. More importantly, the agreement is part of the Town's efforts to have more control over an area that, when it is developed, will have a direct impact on Town residents (traffic, housing, new residents, increased demand for municipal services).

To facilitate a transition from County rule to Town rule, the Town also is working on an agreement with the County that will outline how services are transferred upon annexation. This agreement covers not only the Upper Bluff, but Point Wells as well, which also has been designated by the County and Town's Comprehensive Plans as falling within the Town's future annexation area. Obviously, the Town's annexation of Point Wells would be a much bigger project than the Town's annexation of the Upper Bluff. As a result, there will be much more analysis, public discussion and deliberation before the Council considers proceeding with any proposal to annex Point Wells. The final decision regarding annexation rests with the Town Council.

If you have any questions on the issues related to the Upper Bluff, more information is available on the Town's website ([www.townofwoodway.com](http://www.townofwoodway.com)). For all other questions or comments, please feel free to contact me at (206) 542-4443.

## TOWN COUNCIL CORNER

### General Government:

- Mayor Nichols proclaimed April 9, 2015 as “Stand up for Transportation Day”.
- Authorized adding new sections to personnel policies addressing maternity/paternity leave.
- Adopted Ordinance 15-561, amending the salary schedule and authorizing funding for a new position.
- Adopted Ordinance 15-562, amending the fee schedule.
- Authorized the Mayor to sign the AT&T Mobility Settlement Agreement.
- Authorized the Mayor to sign the Settlement Agreement regarding City of Edmonds, Point Edwards - Building 10.
- Adopted Ordinance 15-563, amending Section 4.02: Home Occupations.
- Adopted Ordinance 15-565 amending Section 6.12, Fairs,

Concerts, and Public functions.

- Adopted Resolution 15-378, Authorizing signatures for US Bank accounts.
- Authorized a new section to be added to the personnel policies authorizing an additional benefit for employees.
- Met Austen Wilcox, recently hired by the town as Administrative Assistant/Permit Coordinator.

### Land Use & Planning:

- Discussed the proposed Comprehensive Plan amendments and held a public hearing on June 1, 2015.
- Directed the Planning Commission to review and recommend to the Council changes to the Town’s current zoning code and development regulations.
- Adopted Ordinance 15-564, 2015 Comprehensive Plan Update.

- Heard an update from Town Planner Bill Trimm on the status of the Planning Commission’s proposed amendments to the Town’s Urban Restricted (UR) zone, which would be effective upon annexation of the Upper Bluff.

### Public Safety:

- Chief Hansen presented former Assistant Chief Mark Marsh with a plaque and commended him for his years of service.
- Adopted Resolution 15-377, related to voting to dissolve the Emergency Services Coordinating Agency (ESCA) and shift services to Snohomish County Department of Emergency Management.
- Adopted Resolution 15-379, Authorizing Snohomish County to prepare the Snohomish County Multi-hazard Mitigation Plan.

## PLANNING COMMISSION NOTES

The Planning Commission has completed the multi-year process of updating the Comprehensive Plan. The state-mandated update is completed every six years.

The draft of the updated plan was forwarded to the Council in April

for consideration and adoption. After careful review and after holding a public hearing on June 1, 2015, the Council adopted the update Comprehensive Plan .

See Town Planner Bill Trimm’s article on page 3 for details.

As directed by the Town Council, the Commission reviewed the Town’s current zoning code and development regulations and forwarded their recommended changes to the Council for consideration.



# TOWN OF WOODWAY

23920 113th Place West  
Woodway, WA 98020

## SUMMER 2015 NEWSLETTER



### TOWN INFORMATION

#### TOWN HALL DIRECTORY:

Class	Code City
County	Snohomish
Population	1307
Business Hours	9:00 a.m. to Noon and 1-4:00 p.m.
Town Hall Phone	206.542.4443
Town Hall Fax	206.546.9453
Town Hall Email	<a href="mailto:townhall@townofwoodway.com">townhall@townofwoodway.com</a>
Website	<a href="http://www.townofwoodway.com">www.townofwoodway.com</a>
Public Works Dept Phone	206.542.0183
Public Works Dept Email	<a href="mailto:publicworks@townofwoodway.com">publicworks@townofwoodway.com</a>
Police Dept Email	<a href="mailto:police@townofwoodway.com">police@townofwoodway.com</a>
Permit Email	<a href="mailto:permits@townofwoodway.com">permits@townofwoodway.com</a>
Mayor	Carla A. Nichols
Council Meets	1st & 3rd Mondays, 7:00 p.m.
Planning Commission Chair	Robert Allen
Planning Commission Meets	1st Wednesday, 7:00 p.m.

#### TOWN HALL STAFF:

Town Administrator	Eric A. Faison
Clerk Treasurer	Joyce Bielefeld
Deputy Clerk/Permit Technician	Heidi K. S. Napolitano
Admin Asst/Permit Coordinator	Austen Wilcox
Public Works Director	Terrance R. Bryant, Jr.
Public Works Crew	Jarrold Romine
	Scott Wynne
	Alex Funk
Town Attorney	Wayne Tanaka
Building Official/Plan Checker	Tom Phillips
Building Inspector	Scott Dorrance
Police Chief	Doug Hansen
Fire Marshal	Todd Malo
Town Planner	Bill Trimm
Town Engineer	PACE Engineers
Town Hearing Examiner	John Galt
<b>EMERGENCY</b>	<b>911</b>

#### TOWN COUNCIL MEMBERS:

Bill Anderson, Tom Howard, Elizabeth Mitchell, Kent Saltonstall, Tom Whitson

#### LOCATIONS OF THE TOWN BULLETIN BOARDS:

Woodway Park Road at Algonquin Road  
 North end of Chinook Road  
 Bella Coola Road west of Makah Road

Timberlane Road at 240<sup>th</sup> Street S.W.  
 114<sup>th</sup> Avenue W. at 239<sup>th</sup> Place S.W.  
 Willowick Road, north side