

TOWN COUNCIL MINUTES
Thursday, July 30, 2015

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Nichols called the Council meeting for the month of July to order at 6:00 p.m. at Woodway Town Hall, 23920 113th Place West. Councilmembers William Anderson, Tom Howard, Kent Saltonstall, and Elizabeth Mitchell were present. Tom Whitson had an excused absence. Town Administrator Eric Faison, Clerk Treasurer Joyce Bielefeld, Public Works Director Terry Bryant, and Planner Bill Trimm were also present.

PUBLIC HEARING – SIX YEAR STREET PLAN

Mayor Nichols opened the public hearing at 6:01 pm.

Public Works Director Terrance Bryant explained the process for selecting the streets that were included in the Six Year Street Plan. The selected streets were listed with the streets most in need of repair on the top of the list. The two areas listed for street overlays within the six year planning period are:

Eagle Lane and Kulshan Road

There was no public comment. Mayor Nichols closed the public hearing at 6:07 pm.

RESOLUTION 15-380 – SIX YEAR STREET PLAN, 2016-2021:

Councilmember Mitchell moved to approve Resolution 15-380, six year street plan, 2016-2021. *Councilmember Howard* seconded the motion. The motion carried unanimously.

RIGHT OF WAY POLICY/PARKING:

Public Works Director Bryant explained that a private function was held at Point Edwards Condominiums in Edmonds. He received complaints that the attendees were parking in the right-of-way, along Pine Street. In response to the complaint, after an independent investigation, the Director stated he placed no parking signs along the street. He stated he will have a fog line placed down the side of road when striping is done next year.

The proposed Right of Way gardens policy document was postponed to a later date.

ORDINANCE 15-566 – ANNEXATION AND DEVELOPMENT AGREEMENT:

Town Administrator Eric Faison articulated to Council the Developer's reasoning for not signing the Annexation and Development Agreement by July 29th as required by Council's prior motion. He relayed the Developer's request for an extension in the timeline. He presented to Council the final Ordinance approving the Agreement, with a Public Hearing on the Ordinance previously held on June 29th.

Council accepted additional public comment on the Agreement.

Margaret Evans, 24120 116th Avenue West, expressed concern that the building height limitations were not stringent enough. She also had concerns about the proposed pedestrian trail.

Council discussed proposed changes to the agreement, including the stormwater provisions and potential changes related to the emergency access. The proposed site plan includes language that allows for further decisions associated with access.

ACTION: Councilmember Saltonstall moved to adopt Ordinance 15-566, authorizing the Mayor to sign the annexation and development agreement substantially in the form as attached. *Councilmember Anderson* seconded the motion. The motion carried unanimously.

PUBLIC HEARING – UR ZONE AMENDMENTS:

Mayor Nichols opened the public hearing at 6:50 pm.

Mayor Nichols referred to a letter submitted by Paul and Julie Schlenger dated July 22, 2015, on the UR Zone District and the Annexation and Development Agreement between the owner of the Upper Bluff and the Town of Woodway. The letter contained several points that the Schlenger's wanted the Council to consider. Councilmember Saltonstall questioned whether the issue of a park was adequately addressed in the agreement. Staff reported that the preservation of a park as well as other public areas were considered in the Annexation Agreement document.

There were no other public comments.

Mayor Nichols, Council, and staff discussed the zone amendments.

Mayor Nichols closed the public hearing at 7:00 pm

ORDINANCE 15-567, PREANNEXATION ZONING:

After a Public Hearing on June 10th before the Planning Commission and two public hearings before the Town Council on June 29th and July 30th, this ordinance amends Woodway Municipal Code 14.36.040, the zoning regulations within the upper bluff portion of the Town's Municipal Urban Growth Area (MUGA) upon annexation of such area.

ACTION: Councilmember Anderson moved to approve Ordinance 15-567, related to Pre-annexation Zoning in the town's Municipal Urban Growth Area (MUGA). *Councilmember Howard* seconded the motion. The motion carried unanimously.

INTERLOCAL AGREEMENT WITH SNOHOMISH COUNTY:

Town Administrator Eric Faison explained that the Town has received from Snohomish County, a draft Interlocal Agreement based upon the Town's original submittal dated April 2014. The Agreement outlines the County and Town's responsibilities with respect

to an annexation by the Town of territory within the Town's assigned Municipal Urban Growth Area (MUGA).

Town Administrator Eric Faison explained he will be reviewing and editing the draft Interlocal Agreement with Snohomish County and it will be returned to the County for review of changes. Administrator Faison answered several questions by Council related to specific provisions within the Agreement and received general guidance relative to certain areas of negotiation.

APPROVAL OF VOUCHERS:

Councilmember Saltonstall moved to approve Claims Checks #9615 through #9631 including EFT's for the amount of \$9,461.59. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

Councilmember Anderson moved to approve Payroll Checks #9632 through 9635 including EFT's for the amount of \$53,305.17. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

COUNCIL REPORTS:

Councilmember Mitchell reported on the results of the Washington Cities Insurance Authority (WCIA) Audit. The audit consisted of Police and Public Works departments, and Personnel policies. While there were a few recommendations for changes to the policies and forms, it was concluded that the Town has an excellent claims history.

Councilmember Saltonstall provided an update on eagle activity.

MAYOR'S REPORT:

Mayor Nichols reports the Council Meeting on Monday, August 3rd has been cancelled.

Mayor Nichols announced a staff appreciation barbecue will be held at her home on August 13th at 5pm. All staff and Council members and families are invited.

TOWN ADMINISTRATOR'S REPORT:

Town Administrator Eric Faison provided a brief update on the draft financial analysis for the upper bluff prepared by Consultant Greg Easton and he requested comments or feedback from the Council.

GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS:

Councilmember Mitchell requested an excused absence on August 17th.

ADJOURNMENT:

Councilmember Saltonstall moved to adjourn the meeting. *Councilmember Anderson* seconded the motion. The motion carried unanimously. The meeting was adjourned at 7:34 pm.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Joyce Bielefeld, Clerk Treasurer

Carla Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)