

TOWN COUNCIL MINUTES
Monday, March 7, 2016

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Pro Tem William Anderson called the first Council meeting for the month of March to order at 7:03 p.m. at Woodway Town Hall, 23920 113th Place West. Councilmembers Kent Saltonstall, Elizabeth Mitchell, Tom Whitson, and Tom Howard were present. Mayor Nichols had an excused absence. Town Administrator Eric Faison, Administrative Assistant/Permit Coordinator Austen Wilcox, Fire Chief Matt Cowan, and Police Chief Doug Hansen were also present.

APPROVAL OF MINUTES:

Councilmember Saltonstall moved to approve the minutes of February 16, 2016. *Councilmember Howard* seconded the motion. The motion carried unanimously.

APPROVAL OF VOUCHERS:

Councilmember Saltonstall moved to approve 2016 Claims Checks #11159 through 11183 and two EFTs for the amount of \$24,285.10. *Councilmember Mitchell* seconded the motion. The motion carried unanimously.

Councilmember Mitchell moved to approve 2016 Payroll Checks #11155 through 11158 and EFTs for the amount of \$57,844.23. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS: None

COUNCIL REPORTS:

Councilmember Saltonstall asked for comment from Chief Cowan and Chief Hansen on the recent New World software implementation. A brief discussion of the software and its integration with neighboring systems followed.

Councilmember Mitchell reported that she and Mayor Nichols recently attended a Snohomish County Cities meeting that discussed strategies to reduce homelessness in Snohomish County, including the Housing First movement, which focuses on giving the homeless a home before addressing possible addictions, mental health problems, or other issues. Councilmember Saltonstall suggested that the Council discuss a local strategy to address homelessness.

MAYOR PRO TEM'S REPORT: None.

TOWN ADMINISTRATOR'S REPORT:

Town Administrator Faison shared a memo from Town Planner Bill Trimm that was outlined during the January retreat but not distributed due to a power outage. The memo gave an update of the Woodway Pointe (Upper Bluff) Preliminary Plat and outlined the review steps and timeline.

ANNUAL REPORT – SHORELINE FIRE DEPARTMENT:

Fire Chief Matt Cowan reported that 2015 was busier than 2014, with more of the calls originating from the southern areas of town. He shared that they met the goal of reducing the average response time to less than nine minutes and are working on strategies to further reduce the response time, especially in the north end of town. Those strategies include more software integration and potential collaboration with Fire District 1.

DISPOSITION OF POLICE CAR:

Police Chief Hansen reported that the old police car was a 2008 Crown Victoria with 90,000 miles. It was estimated to have a \$3,000 value. He shared that the car may be useful as a traffic control vehicle or a back-up in the event of service on the new vehicle or a large incident.

The consensus of the Council was to keep the car for 6-12 months and then evaluate whether it was proving useful.

Chief Hansen gave a brief update on the recent police activity on Algonquin Road.

RESOLUTION 16-384: SURPLUS PROPERTY:

Town Administrator Faison reviewed the resolution for the Council.

ACTION: *Councilmember Mitchell* moved to adopt Resolution 16-384: Surplus Property, removing item 2 (2008 Crown Victoria) from the list. *Councilmember Whitson* seconded the motion. The motion carried unanimously.

AUDIENCE COMMENTS:

None.

GENERAL COUNCIL DISCUSSION-CHOICE OF SUBJECTS:

Councilmember Howard requested an update on the Town's efforts to annex the Upper Bluff. Mr. Faison shared that the Town has not yet submitted the Notice of Intent to annex with the Boundary Review Board. He stated that he hopes to obtain approval of the interlocal annexation agreement with Snohomish County before submitting the notice to the Board. He also noted that he is responding to a request for additional information from Burlington Northern Santa Fe Railroad. A brief discussion followed.

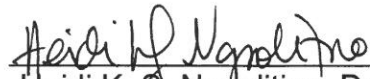
Councilmember Mitchell asked whether Deer Creek Park was officially open or not. Mr. Faison stated that it is not officially open, but the Town does not yet have signage or physical barriers restricting access.

ADJOURNMENT:

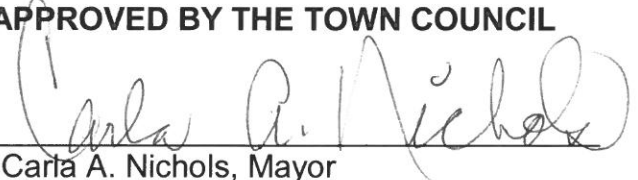
Councilmember Mitchell moved to adjourn the meeting. *Councilmember Saltonstall* seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL



Heidi K. S. Napolitano, Deputy Clerk



Carla A. Nichols, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)