
MEMO

TO: WOODWAY COUNCILMEMBERS
FROM: MAYOR CARLA NICHOLS
SUBJECT: COUNCIL MEETING SCHEDULE & MONDAY'S AGENDA
DATE: NOVEMBER 13, 2020
CC: ERIC FAISON, TOWN ADMINISTRATOR, HEIDI K. S. NAPOLITINO, CLERK-TREASURER

Greetings Councilmembers,

As we get closer to the end of the year, I wanted to share my plans for our remaining Council meetings. We have three important issues to review and take official action. They are:

Point Wells

The Planning Commission has been very engaged with land use recommendations relating to the Point Wells subarea plan. The approval process for acting on this item is dictated by State Law which indicates that there must be a 30-day time period between the two mandated public hearings necessary for the Council to take final action. Monday night's meeting will include our first public hearings and then we need to hold a second set of public hearings in late December. Staff has already posted the second set of hearings for December 21. While I'm not keen on having Town business in late December, I feel it is too difficult to undo at this point and it may amount to a very short meeting to complete this state requirement. It is my intent to host a remote Council meeting on that date and to only conduct the public hearing. It is possible that the Council could take action that night or postpone action until the first meeting in January. Staff assures me that the public has been very engaged with the Planning Commission and several amendments have been implemented so that there may be very little public comment moving forward.

As you recall, Bill Trimm, the Town's Planner, briefed the Council in August of the upcoming Point Wells amendments. Bill will again provide a short overview at the beginning of the public hearing on Monday night.

2021 Budget

There are two changes to the proposed budget. Councilmembers Mitchell and Whitson accompanied me and the Public Works staff to review the proposed location and the feasibility of the access bridge to the middle Reserve and the pavilion. It was determined that this would be

an appropriate enhancement to our existing park but that the budget should be increased to a total of \$5,000. Again, the funding would come from REET funds, not operating funds.

The Stormwater fund includes the proposed funding for an updated Stormwater Comprehensive Plan. The estimate is \$92,000. Our first Stormwater Comp Plan was done in 2006 and it identified where the Town needed to invest in capital projects. We only have one project left to fund that was identified in that 2006 Plan. I am bringing this up as I am wondering if we really want to move ahead in 2021 with this extensive planning. On the one hand, it does not affect our operating funds and we may find new issues to address or possibly, we have a system that doesn't require additional projects. It seems that the past decade has brought updated State regulations on storm water management which have been translated into better land development and management of subsurface water. I'm bringing this up as a discussion item for the Council. We could leave the proposed comp plan in our budget and then do future research on whether we really need to do this next year or the year following. My intent is just to flag this as an issue for Council review.

Due to a publication error, we need to hold an additional public hearing for our 2021 final budget on December 7. Since we won't be able to take final action on the budget until after the December 7 public hearing, I will share that date in my upcoming e-newsletter, which will be distributed next Tuesday. That will give residents ample notice before the December 7 meeting.

Employment Contract

Simply stated, this is not an unusual request as most city managers/administrators are covered by some type of employment contract. This one is very straight forward and was drafted by our municipal attorney. Eric and I have negotiated the main terms of the contract and would request that the Council authorize me to sign it.

Please call me if you have further questions or concerns for our upcoming meetings and schedule.